

Oriental Education Society's

ORIENTAL COLLEGE OF EDUCATION

(Affiliated to University of Mumbai and NCTEcode no. 123024)

Sector No.2, Plot No.3,4,5, Near Sanpada Railway Station , Sanpada (W),
Navi Mumbai - 400705. E-mail: clerk@oce.edu.in ,Website www.oce.edu.in Tel.No. 27752213.

2.6.3

Examination Related Grievances



Oriental Education Society's

ORIENTAL COLLEGE OF EDUCATION

(Affiliated to University of Mumbai and Recognised by NCTE 123024)
Sector No.2, Plot NO.3,4,5, Near Sanpada Railway Station, Sanpada (W),
Navi Mumbai - 400705.

2.6.3 Examination Related Grievance

Oriental College of Education has grievance committee for examination related issues. Faculty Incharge will orient the guidelines of grievance to the newly admitted batch. Internal Examination Incharge will orient about the components of internal examination. The schedule of the Class test and Essay Test is displayed on Notice board before the one week of Examination.

In Year 2020-21, student put forth the grievance to inform the schedule of the Essay Test and Class Test before one week. So that students can get proper time to study.

Grievance and Decision	Date	Committee Members who took decisions
Grievance: Requested to inform class test schedule and Essay Test schedule to be inform one week prior. Action taken: upcoming class test and Essay test schedule are informed one week before	Grievance Date: 15 th January 2021 Action Taken Date: 22 th January 2021	Principal, Faculty Members

Sneha
Dr. Sangeeta Nath
Principal
Oriental College of Education
Sanpada, Navi Mumbai.

Sample of Grievance

Student Council Member
Oriental College of Education,
15th January 2021

To,
The Principal,
Oriental College of Education,
Sanpada - 400705


Subject - Requested to inform class
test schedule and essay
test schedule to be inform
one week prior.

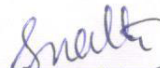
Respected Ma'am / Sir,

I the Council member writing
this letter to kindly request that
the the schedule for class test and
essay test be communicated to the
students at least one week in
advance.

Providing the test schedule with
adequate notice will allow students
to prepare more effectively and
manage their study time better.

I appreciate your understanding
and consideration of this request.
Thank you for your attention to


Dr. Sangeeta Nath
Principal
Oriental College of Education


Dr. Sangeeta Nath
Principal
Oriental College of Education
Sanpada, Navi Mumbai.

During COVID students has grievance to change the class test and Essay test from offline mode to online mode as students are finding inconvenient for travelling.

Grievance and Decision	Date	Committee Members who took decisions
<p>Grievance: Requested to change class test and Essay test from offline mode to online mode during COVID.</p> <p>Action taken: upcoming class test and Essay test schedule online mode for students convenient.</p>	<p>Grievance Date: 23rd December 2021</p> <p>Action Taken Date: 27th February 2021</p>	Principal, Faculty Members

Sample of Grievance

Date: _____

Oriental College of Education
23rd December 2021

To,
The Principal,
Oriental College of Education
Sanpada - 408701

Subject - Request to change class
Test and Essay Test from
Offline to Online mode.

Respected Ma'am I sir,

I am student of Oriental college of Education. I am writing this letter to request you to change class test and essay test from offline to online mode during covid.

Given the current circumstances, I believe this adjustment is necessary to ensure the safety and well-being of both students and faculty members.

I kindly request that you consider this matter and take the necessary steps to implement it.

Yours Faithfully,
Dr. Sangeeta Nath
Principal

Sangeeta Nath
Dr. Sangeeta Nath
Principal
Oriental College of Education