



Oriental Education Society's

## **ORIENTAL COLLEGE OF EDUCATION**

(Affiliated to University of Mumbai and Recognised by NCTE)  
Sector No.2, Plot NO.3,4,5, Near Sanpada Railway Station, Sanpada (W),  
Navi Mumbai - 400705.

### **Criteria 4.2.2**

### **Any other relevant Information**

**Systems and procedures for maintaining and utilizing physical,  
academic and support facilities - laboratory, library, sports  
complex, computers, classrooms**

**Dr. Sangeeta Nath**

Principal

Oriental College of Education  
Sanpada, Navi Mumbai.

### Upkeep of the Science Laboratory: -

Students use equipment and chemicals for their internship classes as well as for peer group lectures.. The science lab requires maintenance, which involves getting rid of outdated substances and malfunctioning equipment. This is accomplished by working with the local government to ensure that chemicals are disposed of in accordance with the rules. Regular maintenance is carried out in the laboratory.

### Maintenance of the Psychology Lab: -

There is equipment in the psychology lab to conduct experiments. The support crew takes care of any equipment damage by doing maintenance. Additional resources include psychometric instruments and paper-pencil examinations. The faculty is responsible for maintaining these.



**Students using psychometric instruments for experiments**

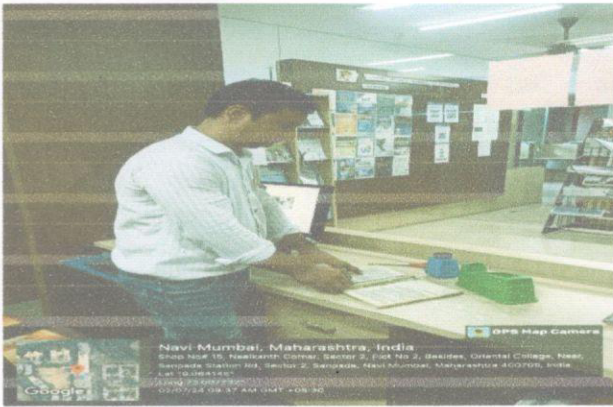
*Sangeeta*  
**Dr. Sangeeta Nath**

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### Library upkeep: -

Regular maintenance includes dusting the furnishings and letting the books air out. The librarian takes care of basic upkeep like tucking in loose pages or basic binding. A professional handles more complicated maintenance, such as binding many volumes of periodicals. Software for libraries is overseen by the supplier from which it was acquired. During the summer vacation, books and outdated publications are regularly weeded out. The librarian receives advice on what books to filter out from the library committee.



**A librarian can help pupils treat books with care and collect books that they have been given.**

### Equipment for sports fields and indoor activities:

The college is responsible for maintaining the sports field. This entails levelling the ground as needed, pulling weeds, and mowing the grass after the monsoon. The college support team maintains the games and sports equipment both indoors and outdoors



**Students making use of the well-kept indoor gaming apparatus**

*Sangeeta Nath*  
**Dr. Sangeeta Nath**  
Principal

### Computer and LCD maintenance: -

Computers are frequently maintained in order to maximize their functionality and extend their lifespan. A specialist who is called in as needed completes this maintenance. Antivirus software is installed on a regular basis. For optimal performance, system software is routinely upgraded. When it comes time for a system upgrade, the computer maintenance expert offers suggestions. The service staff cleans the LCD projectors on a regular basis to ensure that moisture and dust do not impair their function. When necessary, LCD bulbs are changed.



### Upkeep of teaching aids, classroom furniture, and other items:

Every piece of furniture is inspected frequently, and any damage is repaired as soon as possible. For that reason, a carpenter is summoned. The grounds are kept immaculate by support workers who perform routine mopping and daily sweeping. All instructional aids and accessories, including notice boards and chalkboards, are cleaned. Support workers fix broken teaching aids.

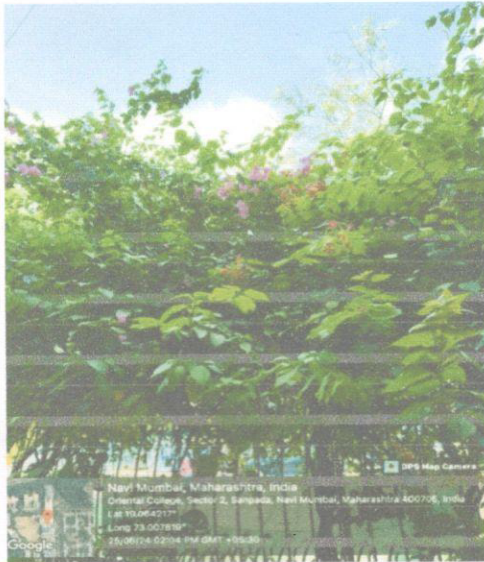


Floors are frequently mopped.

*Sneath*  
**Dr. Sangeeta Nath**  
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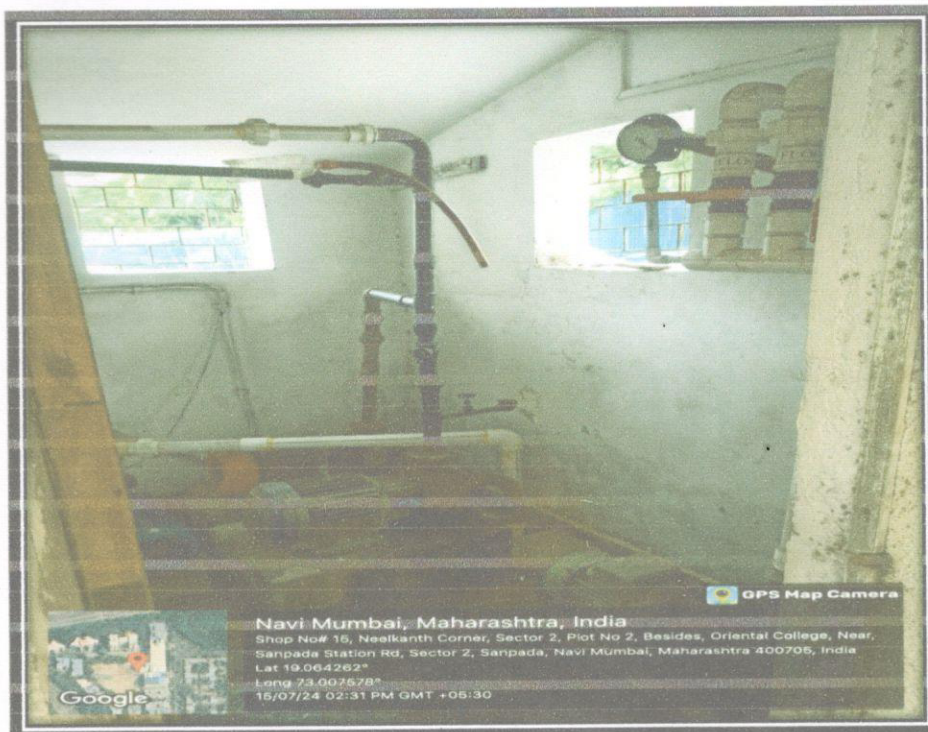
### Maintenance of Graden:

The management, working with a gardener designated specifically for the task, maintains the gardens. The support team at the college offers similar assistance. The gardener and college support workers are in charge of watering the plants and disposing of fallen leaves and other debris in the compost pit.



### Upkeep of restrooms and plumbing: -

One worker is assigned to clean the restrooms, sinks, and basins on a daily basis. Septic tank cleaning is carried out on a regular basis. For tap and other repair work, a plumber is brought in. The support staff handles minor concerns.



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**Upkeep of water storage tanks:**

The management is in charge of routinely cleaning the water reservoirs. The college hires a contractor to clean its overhead storage tanks. Several images that showcase the immaculate grounds and university.



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