



Oriental Education Society's

ORIENTAL COLLEGE OF EDUCATION

(Affiliated to University of Mumbai and NCTEcode no. 123024)

Sector No.2, Plot No.3,4,5, Near Sanpada Railway Station , Sanpada (W),

Navi Mumbai - 400705. E-mail: clerk@oce.edu.in ,Website www.oce.edu.in Tel.No. 27752213.

7.1.9

Details Of The Monitoring Committee, Professional Ethics Programmes



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Minutes of meetings of Discipline Committee 2020-21

(N.B: The Discipline Committee is responsible for monitoring the adherence to the Code of Conduct)

1. An online meeting of all faculty members was held on 1/8/2020 at 11 am to discuss modifications to the Code of Conduct in the context of online classes.

The following members were present :

Principal Dr Ratni Thakur

Dr. Sangeeta Nath

Asst. Prof. Swarnalata Soni

Asst. Prof. Kishor Chaudhari

Dr. Pushpa Torane

Dr. Harjot Kour

The Covid 19 pandemic shutdown made it necessary to convert from offline to online learning. Although it was mostly applicable to offline classes, the college did have a code of conduct in place. As instruction moved to an online format, it was thought that certain norms needed to be established and communicated to teachers and students.

After thorough deliberation, the following code of behavior for online courses was developed.

1. Students were to enter the Zoom or Google Meet using their registered names. The links of these meetings were not to be shared with anyone outside the college.
2. Students would join an online class on time. The host teacher could deny entry to an online class if the students were more than five minutes late.

Sangeeta Nath
Dr. Sangeeta Nath
Principal

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3. Microphones were to be muted. Students could raise hand virtually to ask a doubt. Students could unmute themselves during discussions or when questions were asked.
4. Students to be instructed to wear headphones to prevent echoing during a session.
5. Students would be decently dressed and seated in a silent place for online classes.
6. Private chat among students during online lectures is strictly forbidden.
7. Language used in online class whether spoken orally or through chat would be such that it suits the demeanor of prospective teachers.
8. Misusing or distributing the study materials uploaded in the Google classrooms will be treated as academic misconduct. Copying information from online sources or other students for the assignments given in class is considered plagiarism and is strictly prohibited.
9. Attendance is a compulsory for all lectures and programmes organised by the college. Attendance would be recorded for each lecture and students should attend the complete lecture to be marked present.
10. Notices and circulars would be sent via Students Whatsapp group. Students should not post any notices on their own. Only the student council chairperson will be permitted to forward the notices sent by the Principal.
11. Students will use the Students WhatsApp group in a responsible manner. No inflammatory material of any kind is to be circulated by students.


Dr. Sangeeta Nath
Principal

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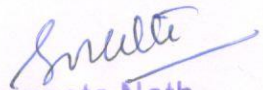
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12. Students will not leave any Google Classroom on their own. Material uploaded on Google Classroom such as assignments etc should not be removed by the students as it is proof of their work done .

13. Cyberbullying of any kind is strictly prohibited and will be considered a serious offence and will be dealt with by the discipline committee which monitors the Code of conduct.

It was decided that all the above norms would be conveyed to students by the Principal in the forthcoming assembly.


Dr. Sangeeta Nath
Principal
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Sanpada, Navi Mumbai.